



MICHIGAN PUBLIC HEALTH INSTITUTE

Interactive Solutions Group

MPHI-ISG Health Plan Web Page Unique User Application

In order to obtain a web page unique user that enables access to the MPHI-ISG Medicaid Clearinghouse, Trading Partners must provide the following information:

Trading Partner Organization Name*	
Responsible Division/Unit (if applicable/different than Trading Partner Organization Name)	
Federal/Employer Identification Number*	
Person Requesting Access*	
• Name	
• Title	
• Telephone Number (including extension)	
• E-Mail Address	
Organizational Contact*	
• Name	
• Title	
• Telephone Number (including extension)	
• E-Mail Address	
Provider ID*	
National Provider ID	
Michigan Medicaid Provider ID (Provider Type [2] + Provider ID [7])	

*Information is required.

Notification of approval or denial to access the Medicaid Health Plan web page will be made upon receipt of this application and validation of Medicaid Trading Partner status. Validation of Michigan Medicaid Trading Partner status can take up to seven business days. Please complete this form and email it to MPHI [MedicaidEligibility@mphi.org].

Submission of this form confirms that the person requesting access is employed and authorized to view Medicaid beneficiary information by the Trading Partner Organization and that the assigned unique user (if approved) will not be shared for use by any other person within or outside of the noted Trading Partner Organization.

Eligibility coverage information obtained from this service must be kept confidential per HIPAA privacy regulations. The Organizational Contact identified on this User Application is responsible for whatever measures are necessary to ensure that HIPAA privacy regulations are enforced and that users are properly trained/informed of their responsibilities. In addition to maintaining a list of active users that have access to this service and reporting any inactive (or unused) accounts to MPHI [MedicaidEligibility@mphi.org].